

JULY 1, 2015

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Staszewski, Srp and Hamerlinck. The minutes of the previous meeting were read and approved.

8:30 A.M. Review Correspondence and Claims

8:30 A.M. FORMAL ACTION: Resolutions and Motions

The following resolution was presented and on motion adopted.

RESOLUTION #2015-190

BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the amounts as shown, published, and approved in the County Budget for fiscal 2015/2016 on March 9, 2015, be and are hereby appropriated for fiscal year 2015/2016 from the various funds of the County to the several offices and departments of County Government for the purpose set out in detail and on file in the office of the County Auditor.

Roll Call:

Hamerlinck: Yes

Srp: Yes

Staszewski: Yes

John F. Staszewski, Chairman

The following resolution was presented and on motion adopted.

RESOLUTION #2015-191

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic and Rural Services Funds to the Secondary Road Fund during the 2015/2016 budget year, and

WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa,

Section 1. The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2015, shall not exceed the sum of \$293,432.00; and the maximum transfer from the Rural Services Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2015, shall not exceed the sum of \$1,601,164.00.

Section 2. Within three days of being notified of the apportionment of current property taxes, state replacements against levied property taxes, mobile home taxes or military service tax credit replacements to the General Basic or Rural Services Funds, the Auditor shall order a transfer from said fund to the Secondary Road Fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Fund, respectively, multiplied by the ratio of said fund's total maximum transfer to the Secondary Road Fund, to the sum of mobile home taxes and total military service tax credit replacements.

Section 4. Notwithstanding the provisions of Section 2 and 3 of this resolution, total transfers to the Secondary Road Fund shall not exceed the amounts specified in Section 1.

Section 5. Notwithstanding the provisions of Section 2 and 3 the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6. The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Clinton County, Iowa, the vote thereon being as follows:

Roll Call:

Hamerlinck: Yes

Srp: Yes

Staszewski: Yes

John F. Staszewski, Chairman

The following resolution was presented and on motion adopted.

RESOLUTION #2015-192

WHEREAS, the officials of the various offices of Clinton County designate the following institutions as depositories for the funds coming into their hands FY 2015-2016, as provided by Section 12C.1, Code of Iowa; and

WHEREAS, the Clinton County Board of Supervisors, after receiving advice from the County Treasurer, deem said institutions as proper places for the deposit of such funds.

THEREFORE BE IT RESOLVED that the actions of said officials in designating said institutions be and the

same are hereby approved and said officials are hereby authorized to deposit public funds in their hands in the financial institutions specified, deposits in no case to exceed the amount specified:

RECORDER/REGISTRAR, SCOTT JUDD	
Clinton National Bank	\$ 300,000.00
SHERIFF, RICK LINCOLN	
Clinton National Bank	\$ 500,000.00
TREASURER, RHONDA MCINTYRE	
Clinton National Bank	\$50,000,000.00
Sterling Federal Bank	10,000,000.00
US Bank	10,000,000.00
DeWitt Bank & Trust	20,000.000.00
First Central State Bank	20,000,000.00
First Trust & Savings Bank	10,000,000.00
Gateway State Bank	30,000,000.00
Citizen's First Bank	20,000,000.00
IPAIT	3,000,000.00
Edward D. Jones (Jerry Kedley)	1,000,000.00

Roll Call:
Hamerlinck: Yes
Srp: Yes
Staszewski: Yes
John F. Staszewski, Chairman

The following resolution was presented and on motion adopted.
RESOLUTION #2015-193

WHEREAS, the Clinton County Sheriff is an elected official and the Board of Supervisors does not consider nor appoint personnel for elected officials, but needs to authorize payroll for the County Auditor.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Basic Fund, Office of Jail, to Hailey Hall, as a full-time Correctional Officer. This will be in effect July 1, 2015, at an hourly rate of \$16.79 during Hailey Hall's probationary period. This is subject to the terms and conditions of the Sheriff's Bargaining Unit agreement without further action of this Board.

Roll Call:
Hamerlinck: Yes
Srp: Yes
Staszewski: Yes
John F. Staszewski, Chairman

The following resolution was presented and on motion adopted.
RESOLUTION #2015-194

WHEREAS, the Treasurer's office budget was reduced by the County Board of Supervisors for fiscal year 2015-2016, it has become necessary to eliminate the position of motor vehicle Clerk I full-time.

WHEREAS, Allison Swanson has been employed by Clinton County in the position of Clerk I full-time and the position has been eliminated from the 2015-2016 budget;

FURTHER, Allison has agreed to continue employment on a temporary part time basis from time to time as needed.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to discontinue payroll from the General Basic Fund, Treasurer's Office, for Allison Swanson in the position of Clerk I full-time on June 26, 2015, and to continue her employment as a temporary part time employee on an occasional as needed basis.

Roll Call:
Hamerlinck: Yes
Srp: Yes
Staszewski: Yes
John F. Staszewski, Chairman

The following resolution was presented and on motion adopted.
RESOLUTION #2015-195

WHEREAS, the Treasurer’s office budget was reduced by the County Board of Supervisors for fiscal year 2015-2016, it has become necessary to eliminate the position of Administrative Office Assistant;

WHEREAS, Tami Stoddard has been employed by Clinton County in the position of Administrative Office Assistant for several years and the position has been eliminated from the 2015-2016 budget;

FURTHER, Tami has accepted employment in the Treasurer’s Office in the position of motor vehicle Clerk II for the fiscal year 2015-2016.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to discontinue payroll from the General Basic Fund, Treasurer’s Office, for Tami Stoddard in the position of Administrative Office Assistant on June 30, 2015, and begin payroll in the position of Clerk II at the Clerk II rate as noted in the most recent bargaining unit contract, effective July 1, 2015.

Roll Call:
Hamerlinck: Yes
Srp: Yes
Staszewski: Yes
John F. Staszewski, Chairman

The following resolution was presented and on motion adopted.
RESOLUTION #2015-196

WHEREAS, Alicia Bahnsen has accepted employment with Clinton County Assessor’s Office effective May 25, 2015;

WHEREAS, Alicia Bahnsen will terminate her employment with the Clinton County Treasurer’s Office on June 19, 2015, at the close of business;

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to discontinue payroll from the General Basic Fund, Treasurer’s Office, for Alicia Bahnsen, Clerk II, effective June 19, 2015, at 4:30 p.m.

Roll Call:
Hamerlinck: Yes
Srp: Yes
Staszewski: Yes
John F. Staszewski, Chairman

The following resolution was presented and on motion adopted.
RESOLUTION #2015-197

WHEREAS, an agreement having been made between the Clinton County Secondary Road Department union employees represented by International Brotherhood of Painters & Allied Trades Local Number 2003, and the Board of Supervisors of Clinton County, Iowa, applicable to the employment of said employees, and

WHEREAS, the following employees are covered by the said agreement for the period from July 1, 2015 through June 30, 2016:

Sub Foremen

District	Foreman
D-1	David Feuss
D-2	Brad Johnson
D-3	Chet Hippler

Patrol Operators

District	Operator
M-1	Virgil Roling
M-2	Jacob Beck
M-3	William Yaddof
M-4	John Looney
M-6	Adam Wilhelm
M-7	Tim Frame
M-8	Troy Meyermann
M-9	Dan Roling
M-10	Aaron Rowold
M-11	Aaron Frame
M-12	Chad Tobey

M-13	David Flynn
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Truck Drivers

Radio Identification #	Truck Driver
23-7	Charles Hunter
23-8	Todd Randolph
23-9	Troy Mohr
23-11	Gary Roling
23-13	Kevin Bauer
23-16	Wayne Crist
23-17	Doug Farley
23-21	Dave Jacobi
23-23	Keith Grimm

Bridge Crew

Radio Identification #	Crew Member
23-20	Nic Hahn

Resurfacing Crew

Radio Identification #	Crew Member
23-18	Greg Haack (Crew Foreman)
23-24	Chad Christensen (Truck Driver)

Sign Crew

Radio Identification #	Crew Member
23-19	Jacob Flagel
23-19	Devin Wagner

Shop Crew

Radio Identification #	Crew Member
23-02	Lewis Creed (Mechanic)
23-02	Rex Mess (Parts and Inventory)

Office

John W. Geltz - Engineering Tech 3

BE IT FURTHER RESOLVED by said Board that the County Auditor be and is hereby authorized to issue bi-weekly checks on the Secondary Road Fund in payment of wages, as set out in the said agreement, for said job classifications.

Roll Call:

Hamerlinck: Yes

Srp: Yes

Staszewski: Yes

John F. Staszewski, Chairman

The following resolution was presented and on motion adopted.

RESOLUTION #2015-198
RESOLUTION APPROVING A MAP AMENDMENT TO THE
ZONING ORDINANCE OF CLINTON COUNTY, IOWA

WHEREAS, on the matter herein, the Clinton County Planning and Zoning Commission held a Public Hearing on June 3, 2015, and following said hearing the Commission recommended approval of the attached map amendment to the Clinton County Zoning Ordinance; and

WHEREAS the Clinton County Board of Supervisors held a Public Hearing and First Reading of the proposed map amendment on June 22, 2015, to consider said amendment and to hear comments for and against; and

WHEREAS the Clinton County Board of Supervisors held a Second Reading of the proposed map amendment on July 1, 2015, to consider said amendments; and

NOW, THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors as follows:

1. The attached ordinance numbered 2015-01 is hereby adopted.
2. The Auditor is directed to publish said ordinance as required by law.
3. This ordinance shall be in effect from and after its adoption and publication as required by law.

Roll Call:

Hamerlinck: Yes

Srp: Yes

Staszewski: Yes

John F. Staszewski, Chairman

The following ordinance was presented and on motion adopted.

ORDINANCE #2015-01

AN ORDINANCE AMENDING THE MAP OF THE CLINTON COUNTY ZONING ORDINANCE
RELATIVE TO THE ZONING DESIGNATION OF CERTAIN PROPERTY LOCATED IN SECTION 6,
TOWNSHIP 82 NORTH, RANGE 7 EAST OF THE 5TH P.M. IN CLINTON COUNTY, IOWA

BE IT ENACTED BY THE CLINTON COUNTY BOARD OF SUPERVISORS:

Section 1: The zoning district boundaries of the County of Clinton Iowa are herewith changed so as to provide for the change of the following described property:

See Attached Exhibit "A" (on file in the Auditor's Office)

within the AR-1 (Agricultural-Recreational) District of Clinton County, Iowa to R-1 (Suburban Residential).

Section 2: The change as hereinabove set forth shall be entered and made part of the zoning map of the County of Clinton, Iowa, which map is made part of the Zoning Ordinance of the County of Clinton, Iowa, by incorporation therein as set forth in Chapter III, Section 3.2 of the said Clinton County Zoning Ordinance, and the Chairperson of the Board of Supervisors in accord with Chapter III, Section 3.2.3 shall promptly note on said map the Ordinance numbers, nature of change and date of change.

Section 3: If any section, provision or part of this Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 4: This Ordinance shall be in full force and effect from and after its adoption and publication as required by law.

PASS AND ADOPTED this 1st day of July, 2015 by the Board of Supervisors, Clinton County, State of Iowa.

Signed: Shawn Hamerlinck

Signed: Dan Srp

Signed: John F. Staszewski

Clinton County Board of Supervisors

ATTEST:

Eric Van Lancker (Signed)

County Auditor

County of Clinton

State of Iowa

The following resolution was presented and on motion adopted.

RESOLUTION #2015-199

WHEREAS, Clinton County (hereinafter called "the Subgrantee"), County of Clinton, has made application through the Iowa Homeland Security and Emergency Management Division (HSEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Pre-disaster Mitigation Grant Program, in the amount of \$30,000.00 for the total project cost; and

WHEREAS, the Subgrantee recognizes the fact that this grant is based on a cost share basis with the federal share not exceeding 75%, the state share is unavailable and the local share being a minimum of 25% of the total project cost. The minimum 25% local share can be either cash or in-kind match; and

THEREFORE the Subgrantee agrees to provide and make available up to \$7,500.00 (Seven thousand five hundred dollars) of local monies to be used to meet the minimum 25% match requirement for this mitigation grant application.

Roll Call:
Hamerlinck: Yes
Srp: Yes
Staszewski: Yes
John F. Staszewski, Chairman

Motion was made by Supervisor Srp to authorize the Chairman to sign Utility Permit Number 28-14 for Tecom Construction (CenturyLink) to install underground fiber along the west side of 468th Avenue in Section 6 of T82N-R7E of Elk River Township.

Roll Call:
Hamerlinck: Yes
Srp: Yes
Staszewski: Yes

Motion carried.

Motion was made by Supervisor Srp to authorize the Chairman to sign a letter to the Governor of the State of Iowa requesting a line-item veto as it concerns court fine collections.

Roll Call:
Hamerlinck: Yes
Srp: Yes
Staszewski: Yes

Motion carried.

Motion was made by Supervisor Srp to authorize the Chairman to sign the FY16 contract with River Bend Transit.

Roll Call:
Hamerlinck: Yes
Srp: Yes
Staszewski: Yes

Motion carried.

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

Clinton County Auditor Eric Van Lancker distributed a list of Board and Commission members and informed the Board it needs to address expiring appointments. He also asked about the schedule for the week of July 20 since it was meeting late the week before. It was decided the Board of Supervisors will not conduct a meeting during the week of July 20.

Clinton County Engineer Todd Kinney updated the Board about a Bulger’s Hollow road resurfacing request. A re-stabilization project was completed on the road in 2013. Kinney believes the current road is satisfactory. Supervisor Hamerlinck updated the Board of Supervisors on County Community Assistance Program Director Kim Ralston’s work to research how other counties address tax suspension requests. He said they will bring options to the Board of Supervisors soon.

Clinton County Sheriff Rick Lincoln introduced new Sheriff Deputy Clayton Rabe. He previously served as a correctional officer in the jail. He also introduced Hailey Hall, a new hire for correctional office in the jail.

9:00 A.M. Discussion - Courthouse Roof Repair and Tuckpointing Options – Building Maintenance Manager Corey Johnson

Johnson reported he has identified another company for roof replacement with metal and slate. He added three companies have been contacted about the tuckpointing and two have responded so far. He said one company is not interested in the entire job. Supervisor Srp stated during a recent replacement jail meeting it was mentioned the boilers could be moved into the proposed jail building instead of in the Courthouse as is the current plan.

9:19 A.M. Discussion/Possible Action – Presentation of Recommendations Concerning Return to Work Policies and Office Equipment - Risk Management Chairman Todd Kinney

Kinney reviewed annual recommendations from the County’s worker’s compensation insurance representative. The first was to use the IMWCA on-line training program which Kinney has already set up. He will forward the information on to Department Heads on how to use the internet training.

Kinney also reviewed the other recommendation of the County’s return to work program. A memo about return to work policies was reviewed. The memo will be distributed from the Board of Supervisors office. Motion was made by Supervisor Srp to sign and distribute the Return to Work memo recommended by the County Risk Management Committee.

Roll Call:
Hamerlinck: Yes
Srp: Yes
Staszewski: Yes

Motion carried.

Kinney also reviewed a recommendation from the committee that all departments review their office equipment for safety.

Motion was made by Supervisor Srp to sign and distribute the office equipment review memo recommended by the County Risk Management Committee.

Roll Call:
Hamerlinck: Yes
Srp: Yes
Staszewski: Yes

Motion carried.

9:41 A.M. Discussion – County Budget Update - County Auditor Eric Van Lancker and Budget Director Lynn Kirchhoff

Kirchhoff reviewed a balance sheet she prepared for the Board of Supervisors. She mentioned the general fund will likely overspend income by approximately \$500,000 to end FY15. She added the new fiscal year will start with a general fund and general supplemental fund balance of approximately \$5.6 million. Supervisor Hamerlinck would like to review the overall numbers again in August when the FY15 is closed out. He said that would allow the Board of Supervisors to set budget targets to Department Heads for FY17 budgeting. Srp thanked Department Heads and Elected Officials for working with the Board of Supervisors to reach budget goals. Srp and Staszewski thanked Kirchhoff for the information and the explanations she provided.

The Board of Supervisors approved the following claims be allowed and checks issued on the various funds in payment thereof:

00546	CLINTON COUNTY AUDITOR	ELECTION EXPENSE	13.22
04562	ELECTION SYSTEMS & SOFTWARE, INC	EQUIPMENT	359,407.50
00599	GATEWAY IMPACT COALITION	GRANT	1,001.24
07961	OAK HELM PARTNERS 105 LC	TAX CERTIFICATE REDEMPTION	744.00
05860	RADIO COMM CO INC OF WATERLOO, RC SYSTEMS	EQUIPMENT/SOFTWARE	11,279.50
05778	STASZEWSKI, JOHN	MILEAGE REIMB	128.00
03044	UNION CEMETERY ASSOCIATION	SERVICEMEN'S GRAVE CARE	1,340.00
06495	WINDSTREAM IOWA COMMUNICATIONS, INC	SERVICE	1,873.34
		GRAND TOTAL	375,786.80
FUND TOTALS RECAP			
Fund		Expended	
0001	GENERAL BASIC		3,341.34
0002	GENERAL SUPPLEMENTAL		359,407.50
0040	MISC. GRANTS		1,001.24
4000	EMERGENCY MANAGEMENT SERVICES		11,279.50
6108	DD 8 ALL POINTS		13.22
7300	REFUND CLEARING		744.00
	GRAND TOTAL		375,786.80

The Board of Supervisors adjourned to meet on Monday, July 6, 2015.

Eric Van Lancker, County Auditor

-APPROVED-

John F. Staszewski, Chairman

County Auditor

Chairman